



IMPORTANT INFORMATION

ACADEMIC CALENDAR - Fall 2026

FULL TERM (16 weeks): AUGUST 24 – DECEMBER 11

SESSION I (8 weeks): AUGUST 24 – OCTOBER 16

SESSION II (8 weeks): OCTOBER 19 – DECEMBER 11

DATES TO NOTE

August 24	First Day of Classes
September 07	Holiday – Labor Day – Campus Closed
September 21	Census Day
November 11	Holiday – Veterans Day Observed – Campus Closed
November 26-27	Holiday – Thanksgiving – Campus Closed
December 11	Last day of classes
December 16	Grades due

DROP POLICY

16-Week Session	8-Week Session I	8-Week Session II	
Sep 02	August 28	Oct 23	Last day to add classes
Sep 21	Sep 04	Oct 30	Last day to withdraw from classes without a “W” being recorded; withdrawals from classes after this date will be permitted only for serious and compelling reasons and require approval by instructors and Extended Education
Nov 13	Sep 25	Nov 20	Last day to withdraw from classes for a serious and compelling reason; Withdrawals after this date require a petition of exception

REFUND POLICY

	16-Week Session	8-Week Session I	8-Week Session II
100% refund on or before	August 28	August 28	October 23
60% refund on or before	September 14	September 08	November 03
No refund after	September 14	September 08	November 03

CSUB EXTENDED EDUCATION RESERVES THE RIGHT TO:

1. Cancel courses due to low enrollment;
2. Change the day and/or time of classes;
3. Close courses to additional enrollment;
4. Change instructors of a course;
5. Change class locations.

Textbook list on last page

COURSE SCHEDULE INFORMATION

AI ESSENTIALS

Location: All courses will be taught online via Canvas <http://canvas.csub.edu/> by Laraine Rosema lrosema@csub.edu

CLASS NBR	SUBJECT CATALOG NBR TITLE UNITS	INSTRUCTOR	COST	DAYS TIME LOCATION
82996	AIEX 8000 AI Foundations & Confidence Building (3)	Laraine Rosema	550	August 24 – September 18
82997	AIEX 8010 Using AI in Your Everyday Life (3)	Laraine Rosema	550	September 21 – October 16
82998	AIEX 8020 Real-world Application & Responsible Use (3)	Laraine Rosema	550	October 19 – November 13

Textbook list on last page

DRUG AND ALCOHOL STUDIES

SESSION I (August 24 – October 16)				
COURSE NBR	SUBJECT CATALOG NBR TITLE UNITS	INSTRUCTOR	COST	DAYS TIME LOCATION
82999	BHSX 8000 Professional Writing (2)	Sylvia Pettitt spettitt@csub.edu	550	Mon 6 -7:30p Lab Location: WSL 007 Wed 6p -7:30p Location: OL
83000	BHSX 8020: Physiology & Pharmacology (4.5)	Castina Hurst churst2@csub.edu	550	Tues/Thurs, 6 - 9p Location: BDC-401C
83001	BHSX 8040 Intro to Case Management (4.5)	Victor Hinojos vhinojos@csub.edu	550	Mon/Wed, 6 - 9p Location: BDC-401C
83002	BHSX 8050: Chemical Dependency Counseling: Individual, Family, and Group (4.5)	John French jfrench@csub.edu	550	Tues/Thurs, 6 - 9p Location: SCI II 180
SESSION II (October 19 – December 11)				
COURSE NBR	SUBJECT CATALOG NBR TITLE UNITS	INSTRUCTOR	COST	DAYS TIME LOCATION
83003	BHSX 8010 Intro to Chemical Dependency Counseling (4.5)	Castina Hurst churst2@csub.edu	550	Mon/Wed, 7p - 10p Location: SCI III 105
83004	BHSX 8030 Law & Ethics (4.5)	Sherry Bowden sbowden@csub.edu	550	Tues/Thurs, 6p - 9p Location: BDC-401C
83004	BHSX 8060 Personal & Professional Growth (4.5)	John French jfrench@csub.edu	550	Mon/Wed, 6p - 9p Location: BDC-401C
83006	BHSX 8090: Assessment (4.5)	Alex Medina amedina27@csub.edu	550	Tues/Thurs, 6p - 9p Location: SCI II 180
FULL SEMESTER (August 24 – December 11)				
COURSE NBR	SUBJECT CATALOG NBR TITLE UNITS	INSTRUCTOR	COST	DAYS TIME LOCATION
83007	BHSX 8070 Practicum (4.5)	Deanna Ackerman dblankenship5@csub.edu	600	Thursdays, 6:00 p – 9:00 p Location: SCI III 101

HUMAN RESOURCE MANAGEMENT

COURSE NBR	SUBJECT CATALOG NBR TITLE UNITS	INSTRUCTOR	COST	DAYS TIME LOCATION
83008	HRMX 8041 Managing Human Resources (3)	Adrian Nevarez anevarez@csub.edu	850	Full Term: Aug 24 – Dec 11 Tuesdays, 6p - 8p Location: Online

OCCUPATIONAL SAFETY AND RISK MANAGEMENT

COURSE NBR	SUBJECT CATALOG NBR TITLE UNITS	INSTRUCTOR	COST	DAYS TIME LOCATION
83009	OSRX 8010 Occupational Safety & Risk Management – General (2)	Quinlan Brown qbrown1@csub.edu	700	Session I: Aug 24 – Oct 16 Thursdays, 6p – 8:30p Location: Online
83010	OSRX 8020 Occupational Safety & Risk Management – Foundation (2)	Tyler Payne tpayne6@csub.edu	700	Session II: Oct 19 – Dec 11 Thursdays, 6p – 8:30p Location: Online

PHARMACY TECHNICIAN

COURSE NBR	SUBJECT CATALOG NBR TITLE UNITS	INSTRUCTOR	COST	DAYS TIME LOCATION
83011	PHTX 8010 Intro to Pharmacy Technician (8)	J. Pat Person jperson@csub.edu	1500	Session I: Aug 24 – Oct 16 Tues/Thurs, 6:30p-9:30p - Location: HUM 1109 Wednesdays 6:30p-9:30p - Lab Location: WSL 014
83012	PHTX 8020 Intro to Pharmacology & Advanced Calculation (8)	J. Pat Person jperson@csub.edu	1500	Session II: Oct 19 – Dec 11 Tues/Thurs, 6:30p-9:30p - Location: HUM 1109 Wednesdays 6:30p-9:30p - Lab Location: WSL 014
83015	PHTX 8030 Pharmacy Technician Certification Exam Preparation (8)	J. Pat Person jperson@csub.edu	3000	Full Term: Aug 24 – Dec 11 Tues/Thurs, 6:30p-9:30p - Location: HUM 1109 Wednesdays 6:30p-9:30p - Lab Location: WSL 014

WORKERS' COMPENSATION LAW

CLASS NBR	SUBJECT CATALOG NBR TITLE UNITS	INSTRUCTOR	COST	DAYS TIME LOCATION
83017	WCLX 8090 Introduction to Workers' Compensation Law (2)	Xochitl Tejada Rodarte xtejeda@csub.edu	850	Session I: Aug 24 – Oct 16 Tuesdays, 6:30p - 9p Location: Online
83018	WCLX 8100 Advanced Workers' Compensation Law (2)	Xochitl Tejada Rodarte xtejeda@csub.edu	850	Session II: Oct 19 – Dec 11 Tuesdays, 6:30p - 9p Location: Online

Textbook list on next page

REQUIRED TEXTBOOKS

AI Essentials

ALEX 8010/8010/8020

- Computer and internet access is required
- No textbooks required

Drug & Alcohol Studies

BHSX 8000	No textbooks required
BHSX 8010	• Addictions Counseling Today: Substances and Addictive Behaviors by Kevin G. Alderson
BHSX 8020	• Uppers, Downers, and All Arounders by Inaba and Cohen, 8 th edition
BHSX 8030	• Issues & Ethics in the Helping Profession by Corey, Gerald et al., 11 th edition
BHSX 8040	• Global Criteria: The 12 Core Functions of the Substance Abuse Counselor by Herdman, John, 9 th edition • Tip 35: Enhancing Motivation for Change in Substance Use Disorder Treatment (available for free online https://store.samhsa.gov/product/TIP-35-Enhancing-Motivation-for-Change-in-Substance-Use-Disorder-Treatment/PEP19-02-01-003) • Matrix Intensive Outpatient Treatment for People with Stimulant Use Disorders: Counselor's Treatment Manual (available for free online https://store.samhsa.gov/product/Matrix-Intensive-Outpatient-Treatment-for-People-With-Stimulant-Use-Disorders-Counselor-s-Treatment-Manual/SMA13-4152)
BHSX 8050	• Substance Abuse Counseling Theory and Practice by Stevens, P. and Smith, R. L., 6 th edition • Mastering the Art of Solution-Focused Counseling by Guterman, Jeffery T., 2 nd Edition
BHSX 8060	• The Resilient Practitioner: Burnout and Compassion Fatigue Prevention and Self-Care Strategies for the Helping Professions by Skovholt and Trotter-Mathison, 3 rd edition
BHSX 8070	• Global Criteria: The 12 Core Functions of the Substance Abuse Counselor by Herdman, John, 9 th edition • 16-Tab divider for 3-ring binder
BHSX 8090	• Co-Occurring Disorders: A Whole-Person Approach to the Assessment and Treatment of Substance Use and Mental Disorder by Atkins, Charles, 2 nd edition • Diagnostic Statistical Manual of Mental Disorders – TR, by American Psychiatric Association, 5 th edition-TR

Human Resources Management

HRMX 8041 - Human Resource Management: People, Data, and Analytics by Bauer et al., 2nd edition.

Occupational Safety & Risk Management

OSRX 8010/8011

- Occupational Safety and Health for Technologists, Engineers, and Managers (10th ed.). Goetsch, David.
- Human Factors and Behavioral Safety (1st ed.). Stranks, Jeremy.

Pharmacy Technician

PHTX 8010/8020/8030 – Textbooks are recommended / not required

- Math Calculations for Pharmacy Technicians: A Worktext by Beale, Elaine, 3rd edition
- Pharmacology for Technicians by Ballington, Don, et al., 6th edition

Workers Compensation

WCLX 8090/8100

- California Workers' Compensation Handbook: A Practical Guide to the Workers' Compensation Law of California by Standford, H., 2026